

CONWY CIVIC HALL

Castle Street, Conwy, North Wales LL32 8AY

SUBMISSION CHECKLIST



The Council is seeking to dispose of the site by way of a long leasehold agreement. The Lease will be for a term of 999 years on FRI terms. The closing date for submissions to acquire the property is **noon, 30th September, 2019**. The Council is not required to consider any bid post this date. The Council is not obliged to accept any offer. Any offer taken forward will be submitted to the Council's Scrutiny and Cabinet Committees for approval.

Opportunities for parking on-site are limited. The Council owns lands nearby that could be utilised for parking. It is recommended that before any application is submitted the applicant consults with the Council to consider whether any additional land could be provided to secure the proposed scheme.

Sitting within an important World Heritage Site the property is a Grade II Listed Building. The Council has prepared a detailed Planning Guidance Note (PGN) dated April 2019. The PGN can be obtained upon request or from the following link: www.conwy.gov.uk/quay

This checklist does not form part of the submission and is intended to provide guidance for the applicant on the information sought by the Council, so that it may be appropriately considered.

[Corporate Plan](#) - The Council has a number of objectives and any application, where possible, should refer to those deliverable benefits from the scheme: <https://bit.ly/2I32eL0>

Please see overleaf

The Council seeks a developer who will appreciate the unique circumstances and position the property provides and offers in the town of Conwy.

All submissions should supply/confirm:

- Name, address and contact details
- A synopsis of the intended use of the property together with any artistic impressions of the final development
- Experiences/Examples of similar projects together with proposed delivery team
- Confirmation of funding/grants required for the development
- The applicant has had the opportunity to inspect the property and will rely on its own inspections as to the suitability of the property and its condition
- That the applicant has carried out its own investigations as to all the statutory designations on the property, and in particular that the applicant is cognisant of the Planning Guidance Note
- Details of any benefit to Conwy with reference to the County Council's Corporate Plan
- Offer made and whether conditional (with conditions if applicable)

Closing date: 30th September 2019

Contact

For further details, inspection requests and submissions:

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