

## HI Visibility Jacket to be Worn & ID badge on display at all times

Approach Driver – Identify Yourself

**Driver** Name- ID Badge – (worn or on public display)

Driver department and ask to accompany you around the vehicle

**Vehicle External** - Inspect Clockwise externally in full circle

Bodywork, adverts, plates, door signs, tyres

Luggage compartment/boot (clean, dry and clear)

Disability Access ramp – (ramp deployed and checked – secure straps/seat belts)

**Vehicle Internal** Inspection (enter the vehicle)

Internal lights, Cleanliness,

Seatbelts (secure/condition)

Driver to activate door locks

Fire Extinguisher and First Aid Kit (signage/presence)

Internal plate, conditions/byelaws, tariff

Check meter – rate 1 2 3

No Smoking Signs/adverts

CCTV, signage (note make and model)

**Vehicle Lights**

Front side, Main Dipped & Full, Fog Indicator Hazards lights

Rear – Side, Main dipped & Full, Fog, Indicator, Hazards & Reverse Light

Hackney, for hire/top sign.

### Driver Check

Name, ID Badge

### Internal Check

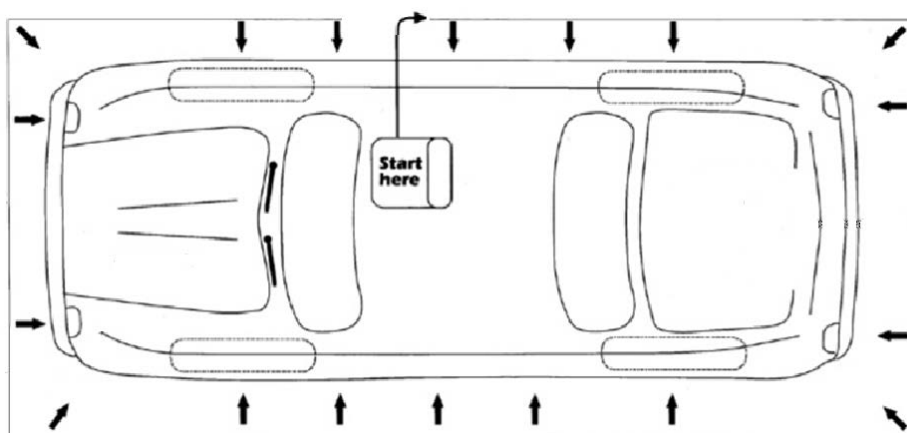
Cleanliness, Taxi Meter & Tariffs

Internal Plate (expiry)

Door Locks

Seats & Seat Belts

Fire Extinguisher & First Aid



### External Check

Plate

Registration

Any Damage

Tyres

Lights

Risk to public safety Suspension

No risk to public safety suspension (deferred)