

# Notice of Election

**An election is to be held for one Town Councillor for Bay of Colwyn Town Council (Glyn ward)**

**Date of Election: Thursday, 31 July 2025**

## Obtaining nomination papers

1. Nomination papers may be obtained from the Returning Officer either at Coed Pella, Conway Road, Colwyn Bay, Conwy, LL29 7AZ, or electronically via [electoral@conwy.gov.uk](mailto:electoral@conwy.gov.uk).

## Delivery of nomination papers

2. Nomination papers must be delivered to the Returning Officer no later than **4pm on Friday, 4 July 2025**.
3. Nomination papers may be delivered in person to the Returning Officer at Coed Pella, Conway Road, Colwyn Bay, Conwy, LL29 7AZ between 10am and 4pm on any working day from the date of publication of this notice (excluding bank holidays) or electronically as per the arrangements set out in the electronic delivery statement below.
4. If the election is contested the poll will take place on **Thursday, 31 July 2025**.

## Voter Registration

5. Applications to be added to the Register of Electors in order to vote at this election must reach the Electoral Registration Officer, Coed Pella, Conway Road, Colwyn Bay, LL29 7AZ by **Tuesday, 15 July 2025**. Applications can be made online at <https://www.gov.uk/register-to-vote>.

## Postal and proxy voting

6. Electors and their proxies should take note that all applications, amendments or cancellations for new and existing postal votes must reach the Electoral Registration Officer, Coed Pella, Conway Road, Colwyn Bay, LL29 7AZ by **5pm on Wednesday, 16 July 2025**. This includes electors or their proxies who wish to make alterations to their existing arrangements on a permanent basis.
7. Applications to appoint a proxy at this election must reach the Electoral Registration Officer, Coed Pella, Conway Road, Colwyn Bay, LL29 7AZ by **5pm on Wednesday, 23 July 2025**.
8. Applications to vote by emergency proxy at this election on the grounds of physical incapacity or for work/service reasons must reach the Electoral Registration Officer by **5pm on Thursday, 31 July 2025**. The reason must have occurred after **5pm on Wednesday, 23 July 2025**.

## Electronic delivery statement

9. Nomination papers may be delivered electronically in accordance with arrangements set out in this statement –
  - **Informal checks** – by email to [electoral@conwy.gov.uk](mailto:electoral@conwy.gov.uk). Please enter 'INFORMAL CHECK – 'Glyn by-election' in the subject heading
  - **Submitting nominations** – visit [www.conwy.gov.uk/nominations](http://www.conwy.gov.uk/nominations) and submit the nomination paper using the online portal

### Please note:

- It is the responsibility of candidates to ensure that the Returning Officer receives nomination forms in the correct way by the required deadlines.
- An electronic read receipt from the Returning Officer is not confirmation that the nomination is valid. The Returning Officer will send a notice to inform candidates of his decision as to whether or not their nomination is valid.
- Should you require any assistance with the electronic delivery of nominations, please contact [electoral@conwy.gov.uk](mailto:electoral@conwy.gov.uk)



Rhun ap Gareth, Returning Officer

Dated: Thursday, 26 June 2025

Printed and Published by the Returning Officer, Coed Pella, Conway Road, Colwyn Bay, Conwy, LL29 7AZ

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