## Logging Off from the Net Scaler Gateway

- 1. To maximise availability of sessions users should always log off if taking a break of more than thirty minutes from working on your laptop, PC or tablet. Logging out properly or 'cleanly' will also ensure you can log back in immediately should you wish.
- 2. Where the Netscaler software detects that you have not used your device for a set period of time or have not logged off for longer than a full working day than your session will be closed automatically and you will need to sign back in.
- 3. To Log Off normally for example to take a break or leave home to go to the office simply select the Netscaler icon on your desktop



4. Then click on the Log Off button to close your session.

