

# Law and Governance

Mae'r ddogfen hon ar gael yn Gymraeg hefyd.

## Legal Services

Ceri Williams  
Service Manager

### What they do:

Provide legal service to the Council, its Committees and Directorates and other public bodies and clients.

### Services include:

Local Government Law and Practice  
Litigation and Human Rights  
Child Care  
Adult and Mental Health Social Services  
Education  
Property Transactions, common land and Charities  
Highways  
Planning  
Contracts  
Housing  
Licensing  
Data Protection

## Democratic Services

Sian Williams  
Service Manager

### What they do:

Provide support to all Elected Members and the Council's democratic decision making processes. Also responsible for all local and national elections and electoral registration processes.

### Services include:

Members Support and Development  
Committee Services  
Scrutiny Support  
Elections and electoral registration

## Welsh Language and Translation Service

Nia Llwyd Lewis  
Service Manager

### What they do:

Provide a written and simultaneous translation service to the Council. Responsible for monitoring and advising on our Welsh Language Standards and Welsh promotion activities. Also offer opportunities to learn and improve Welsh language skills.

### Services include:

Written Translation  
Simultaneous Translation  
Promoting the Welsh Language  
Welsh Language Standards  
Lessons to learn Welsh

## Registration Services

Suzanne Fisher  
Service Manager

### What they do:

Provide a public duty to customers, in registering Births, Deaths, Marriages and Civil Partnerships

### Services include:

Registration of Births and Deaths  
Marriage and Civil Partnerships  
Naming Ceremonies  
Citizenship Ceremonies  
Renewal of Marriage Vows  
Commitment Ceremonies  
Writing copies of Certificates  
Authenticating proof of Life Forms  
Family Tree and Genealogy Searches