

At School and looking for part timework work?

What's this all about?

Well, it tells you what you all need to know about working. I have a great job and earn some money to go out and buy what I want.

How did you manage that?

It was easy, I just had to be 13 or over to work within the law. So I can't sell cigarettes or medicine, sell door to door or work with dangerous machinery

If you're between 13 and 14 ON SCHOOL DAYS

- 2 hours a day (outside school hours of course!)
- Saturdays you can work for up to 5 hours
- Sundays it's only 2 hours between 7am and 7pm

You can't work more than 12 hours each week

In school holidays you can work up to 5 hours a day Monday - Saturday and 2 hours on Sundays up to 25 hours a week.

You must have at least 2 consecutive weeks holiday every year without employment – to make sure you get some time off.

When you're 15 and 16, you can still only work 2 hours a day in term time and on Sundays. Saturdays you can work up to 8 hours a day. In SCHOOL HOLIDAYS you can work

- 8 hours Monday to Saturday
- 2 hours on Sunday up to 35 hours a week.

The only thing is that no-one is allowed to work before 7am or after 7pm any day of the week

Have fun at work, enjoy your job. It is part of your education for life. But most of all take care... and if you're asked to do anything outside your job expectation, speak to your parents.

You can't work in a kitchen, in an amusement arcade or fairground, in a theatre, cinema or disco or in a warehouse or factory

Ok, how do I start then?

All I had to do was apply for a work permit. It just means that your employer has registered you with the Education Safeguarding Officer in the Council.

Your employer is responsible for your health, safety and welfare when you are working and must ensure you have appropriate clothes and shoes for the job you are doing. They should let you and your parents know what they will do to make sure you are safe.

Is it really that easy?

As long as the hours are ok and your parents are happy with it then you can work.

Can I be stopped from working?

YES! – Your employer will be told to end your job if you don't attend school, you're late for school (because of your job), and your education or health suffers

If you have any questions or want further information about part-time work whilst you are still in school, please contact the Education Safeguarding Officer: ESWS@Conwy.gov.uk

Or check out this link: <https://www.conwy.gov.uk/en/Resident/Education-and-Families/Childrens-Work-Permits.aspx>

Yn ddisgybl ysgol ac yn chwilio am waith rhan amser?

Be' 'di hyn i gyd?

Wel, mae o'n cynnwys popeth sydd angen i ti ei wybod am weithio. Mae gen i swydd wych a dw i'n ennill rhywfaint o arian i fynd allan a phrynu'r pethau dw i eisiau.

Sut wnest ti lwyddo i wneud hynny?

Roedd o'n hawdd, doedd ond angen i mi fod yn 13 oed neu hŷn i weithio, yn ôl y gyfraith. Felly, alla i ddim gwerthu sigarennau na moddion, gwerthu o ddrws i ddrws neu weithio gyda pheiriannau peryglus

Chei di ddim gweithio

mewn cegin, mewn arcêd neu ffair, mewn theatr, sinema neu ddisgo, neu mewn warws neu ffatri

Ydi o mor hawdd a hynny, go-iawn?

Cyn belled â bod yr oriau'n iawn, a bod dy rieni yn fodlon, fe all i di weithio.

Alla i gael fy atal rhag gweithio?

GALLI! - Bydd dy gyflogwr yn derbyn cyfarwyddyd i ddod â dy swydd i ben os nad wyt ti'n mynychu'r ysgol, os wyt ti'n hwyr i'r ysgol (oherwydd dy waith), ac os yw dy addysg neu dy iechyd yn dioddef

lawn, sut mae dechrau arni felly?

Yr oll oedd rhaid i mi ei wneud oedd gwneud cais am drwydded waith. Yn syml, mae hyn yn golygu fod eich cyflogwr wedi eich cofrestru chi gyda'r Swyddog Diogelu Addysg o fewn y Cyngor.

Dy gyflogwr sy'n gyfrifol am dy iechyd a diogelwch a dy lesiant pan fyddi di wrth dy waith, ac mae'n rhaid iddo/iddi wneud yn siŵr fod gen ti ddillad ac esgidiau addas ar gyfer y gwaith mae disgwyl i ti ei wneud. Fe ddylent adael i ti a dy rieni wybod beth fydd eu camau nhw i wneud yn siŵr dy fod yn saff.

Os wyt ti rhwng 13 ac 14, AR DDYDDIAU YSGOL

- 2 awr y dydd (y tu allan i oriau ysgol, wrth reswm!)
- Fe gei di weithio am hyd at 5 awr ar ddydd Sadwrn
- Ar ddydd Sul, dim ond am 2 awr rhwng 7am a 7pm y cei di weithio

Chei di ddim gweithio am fwy na 12 awr yr wythnos

Yn ystod gwyliau ysgol, fe gei di weithio hyd at 5 awr y dydd ar ddydd Llun - Sadwrn, a 2 awr ar ddydd Sul, hyd at 25 awr yr wythnos.

Mae'n rhaid i ti gael o leiaf 2 wythnos yn olynol bob blwyddyn heb gyflogaeth - er mwyn gwneud yn siŵr dy fod yn cael seibiant.

Pan fyddi'n 15 ac 16, mae'r rheol o weithio 2 awr y dydd yn unig yn ystod y tymor ysgol ac ar ddydd Sul yn parhau. Ar ddyddiau Sadwrn, fe gei di weithio hyd at 8 awr y dydd. Yn ystod GWYLIAU YSGOL fe gei di weithio

- 8 awr o ddydd Llun i ddydd Sadwrn
- 2 awr ar ddydd Sul, hyd at 35 awr yr wythnos.

Yr unig beth i'w gofio yw nad oes neb yn cael gweithio cyn 7am neu ar ôl 7pm ar unrhyw ddiwrnod o'r wythnos

Mwynha dy waith a dy swydd. Mae'n rhan o dy addysg tuag at fywyd. Ond yn fwy na dim, cymer ofal ... ac os oes rhywun yn gofyn i ti wneud unrhyw beth y tu allan i'r disgwyliad ar gyfer dy swydd, siarada â dy rieni.

Os oes gen ti unrhyw gwestiynau neu os wyt ti am gael gwybodaeth bellach am waith rhan amser tra dy fod di'n dal i fynychu'r ysgol, cysyllta â'r Swyddog Diogelu Addysg: Educationsafeguarding@cardiff.gov.uk
Neu, cymer olwg ar y ddolen hon: <https://www.cardiff.gov.uk/ENG/Business/Licences-and-permits/Child-Licences/Children-in-Employment/Pages/default.aspx>