



# Childminding

## What is a childminder?

A childminder cares for one or more children under the age of 12 in a domestic setting that is not the child's own home for payment for a period of more than two hours a day.

They are generally self-employed and run their own business so are in control of how often and when they work. They must be insured.

Childminders must be registered by CIW (Care Inspectorate Wales) to ensure that they are able to provide a safe and stimulating environment for the children in their care. They must adhere to the National Minimum Standards and are inspected on a regular basis.

\*It is illegal to care for children for reward of any kind (whether money or money's worth) unless you are registered. This includes family members

## What do I have to do?

To satisfy CIW that you are suitable candidate to care for children under the age of 12:

- ◇ you must show that you have the knowledge and resources needed to provide a good quality of service. You will need to pass an IHC/PCP (Introducing Homebased Childcare/Preparing for Childminding Practice) course and a 12 hour paediatric first aid course before registration and as soon as possible, a safeguarding course and a level 2 course in food safety. If looking after children aged 8 to 12, a further qualification may be required.
- ◇ you and anyone else over the age of 16 living on the premises must obtain an enhanced DBS (formally CRB).
- ◇ you must demonstrate that the place where you intend to mind the children is suitable and safe. If the accommodation is rented, you will need to provide a letter from your landlord giving permission to use the premises for this purpose.
- ◇ it appears to CIW that all the requirements in the Childminding and Day Care (Wales) Regulations 2010 and the Regulation of Child Mind-ing and Day Care (Wales) Order 2016 are satisfied and are likely to continue to be satisfied.
- ◇ you and any other person living or working within the same household must not have been previously disqualified from registration.

## Contacts and information

PACEY Cymru  
Joanne Morris  
07734 734124  
[www.pacey.org.uk/  
partnerships/pacey-in-wales/](http://www.pacey.org.uk/partnerships/pacey-in-wales/)

CIW 0300 7900 126  
[https://  
careinspectorate.wales/  
register-become-child-minder](https://careinspectorate.wales/register-become-child-minder)

Conwy Early Years Education  
and Childcare Development  
Team  
01492 577862  
[eydcptraining@conwy.gov.uk](mailto:eydcptraining@conwy.gov.uk)

Conwy Family Information  
Service  
01492 577850  
[plant.children@conwy.gov.uk](mailto:plant.children@conwy.gov.uk)

For information on financial  
matters:  
[www.hmrc.gov.uk/courses/  
syob3/cm/HTML/  
cm\\_menu.html](http://www.hmrc.gov.uk/courses/syob3/cm/HTML/cm_menu.html)

For information on DBS  
checks:  
[www.gov.uk/disclosure-  
barring-service-check/  
overview](http://www.gov.uk/disclosure-barring-service-check/overview)

For information on food  
safety:  
[www.food.gov.uk/business-  
industry/caterers/sfbb/  
sfbbchildminders](http://www.food.gov.uk/business-industry/caterers/sfbb/sfbbchildminders)

## How many children can I care for?

The National Minimum Standards for Childminders in Wales state that childminders may care for no more than 10 children under age of 12 years. This will be dependent on the size of the premises.

Of those ten children, no more than six may be under 8 years of age.

Of those six children, no more than three may be under 5 years of age.

Of those three children, normally no more than two may be under 18 months, although exceptions can be made for siblings.

Any care provided for children age 12 to 14 must not be allowed to adversely affect the care provided for children under 12

The ratios include the childminder's own children and any others for whom she/he is responsible who are on the premises.

## You do not need to register if:

- ◇ you are the parent, foster carer or relative of the child.
- ◇ the total period of care in any one day does not exceed 2 hours.
- ◇ if care is provided by a person employed directly by the parents of up to two families (such as a nanny or an au pair) and caring for the children in the homes of either of the families.
- ◇ if care is provided from 6pm on any one day and finishes by 2am the following day.
- ◇ if friends care for each other's children and no payment (whether money or money's worth) is made for the service.

## How do I register?

Contact the Early Years Education and Childcare Development Team at The Integrated Centre in Church Walks, Llandudno for information on the courses and support available.

The registration process typically takes between six and nine months. Advice and support is always available from the Early Years and Childcare Team.

Look at the information on the CIW website and download the form. You will need to contact various agencies, such as environmental health and HMRC and obtain references, including one from your GP.

Once the application is submitted, CIW will arrange a home visit to make sure you understand and have the ability to meet regulations and maintain standards, make sure that the building is suitable and safe, check that your policies and operational plans are suitable.



Early Years Education and Childcare Development Team, Old School Lane Integrated Centre, Church Walks,  
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01492 577862 [eydcptraining@conwy.gov.uk](mailto:eydcptraining@conwy.gov.uk)