

Please note that applications to the following schools need to be made direct to the Headteacher:

| School                         | Headteacher           | Contact number |
|--------------------------------|-----------------------|----------------|
| Ysgol Bendigaid William Davies | Mrs Lucy Phillips     | 01492 577071   |
| Ysgol Bodafon                  | Mr Trystan Lloyd-Owen | 01492 577321   |
| Ysgol Pen y Bryn               | Ms Tabitha Sawyer     | 01492 531260   |
| Ysgol San Sior                 | Mr Ian Keith Jones    | 01492 577140   |
| Ysgol St Joseff                | Mr James Wilkinson    | 01492 577160   |
| Ysgol y Plas                   | Mrs Gwawr Mills       | 01492 680601   |

**Applications for out of county schools must be returned to the Admissions Office in the relevant Local Authority.**

Should you require further information or guidance, please contact :

Dr Lowri Vaughan Brown  
Head of Education Services (Chief Education Officer)  
Conwy CBC Education Services,  
PO Box 1  
Conwy LL30 9GN



## CHOOSING A SCHOOL FOR YOUR CHILD

# How to apply for a Nursery place



## CHOOSING A SCHOOL FOR YOUR CHILD

### When to apply

If your child is 3 years old by 31st August 2023 - apply for a nursery class place.

**\*\*CLOSING DATE FOR APPLICATIONS: 17th FEBRUARY 2023\*\***

Late applications will not be considered until after those received by the closing date

To apply:

⇒ Download a form or apply online at [www.conwy.gov.uk/admissions](http://www.conwy.gov.uk/admissions),

⇒ Download AppConwy, and complete a form using the App.

⇒ If you would prefer to complete a paper form, please phone 01492 575031

**It is essential that completed forms are submitted online or returned to Education Services by 17th February 2023**

For further information:

The Conwy Schools and Education Services Information Document includes

- a list of all Conwy schools
- details about the new Admissions arrangements and key dates
- how applications are considered for over-subscribed schools
- how your preferences will be processed.

**It is important that you read this document prior to completing your application.**

**The document is available on the Conwy Education website:**

**[www.conwy.gov.uk/schoolsinfo](http://www.conwy.gov.uk/schoolsinfo)**

**and includes contact details for all Conwy Schools.**

To help you with your decision please visit:

- Individual school websites as listed in the Conwy Schools and Education Services Document
- [www.estyn.gov.uk](http://www.estyn.gov.uk) for recent inspection reports

**Please be aware that admission to the Nursery class will not automatically guarantee admission to the Reception class. You will need to reapply for admission to the Reception class next year. Priority will be given to pupils who live in the catchment area of the school (providing applications are returned before the closing date)**

*For further information please contact the Admissions Officer on 01492 575031*

## Admissions Process Flowchart & Important Dates

By 26th September 2022

- Online applications open
- Parental Preference forms available from Education Services (01492 575031)
- Information booklets available

By 17th February 2023

- Final date for returning Parental Preference Form or
- Final date for online applications

4th May 2023

- Offer or refusal letter issued.

Summer Term 2023

- Arrangements for discussion of refusal with Senior Education Officers.
- Application to another school

Summer Term 2023

- Schools arrange induction days, parents meetings to prepare for September start.

