

Please note that applications to the following schools need to be made direct to the Headteacher:

School	Headteacher	Contact number
Ysgol Bendigaid William Davies	Mrs Lucy Phillips	01492 577071
Ysgol Bodafon	Mr Trystan Lloyd-Owen	01492 577321
Ysgol Pen y Bryn	Ms Tabitha Sawyer	01492 531260
Ysgol San Sior	Mr Ian Keith Jones	01492 577140
Ysgol St Joseff	Mr James Wilkinson	01492 577160
Ysgol y Plas	Mrs Gwawr Mills	01492 680601

**Applications for out of county schools must be returned to the Admissions Office in the relevant Local Authority.**

Should you require further information or guidance, please contact :

Dr Lowri Vaughan Brown  
Head of Education Services (Chief Education Officer)  
Conwy CBC Education Services,  
PO Box 1  
Conwy LL30 9GN

**Visit us at:** Coed Pella, Conway Road, Colwyn Bay. LL29 7AZ



## CHOOSING A SCHOOL FOR YOUR CHILD

# How to apply for a place in Reception Class



## CHOOSING A SCHOOL FOR YOUR CHILD

### When to apply

If your child is 4 years old by 31<sup>st</sup> August 2021 - apply for a reception class place.

To apply:

**\*\*CLOSING DATE FOR APPLICATIONS: 20<sup>th</sup> NOVEMBER 2020\*\***

**Late applications will not be considered until after those received by the closing date**

⇒ Download a form or apply online at [www.conwy.gov.uk/admissions](http://www.conwy.gov.uk/admissions),

⇒ Download AppConwy, and complete a form using the App.

⇒ If you would prefer to complete a paper form, please phone 01492 575592

**It is essential that completed forms are submitted online or returned to Education Services by 20<sup>th</sup> November 2020**

For further information:

**The Conwy Schools and Education Services Information Document** includes

- a list of all Conwy schools
- details about the new Admissions arrangements and key dates
- how applications are considered for over-subscribed schools
- how your preferences will be processed.

**It is important that you read this document prior to completing your application.**

**The document is available on the Conwy Education website:**

**[www.conwy.gov.uk/schoolsinfo](http://www.conwy.gov.uk/schoolsinfo)**

**and includes contact details for all Conwy Schools.**

To help you with your decision please visit:

- Individual school websites as listed in the Conwy Schools and Education Services Document
- [www.estyn.gov.uk](http://www.estyn.gov.uk) for recent inspection reports

***For further information please contact the Admissions Officer on 01492 575592***

## **Admissions Process Flowchart & Important Dates**

**By September 28<sup>th</sup> 2020**

- Online applications open
- Parental Preference forms available from Education Services (01492 575992)
- Information booklets available

**By November 20<sup>th</sup> 2020**

- Final date for returning Parental Preference Form or
- Final date for online applications

**16<sup>th</sup> April 2021**

- Offer or refusal letter issued.

**Summer Term 2021**

- Arrangements for discussion of refusal with Senior Education Officers.
- Application to another school and/or appeal to Appeals Panel
- Appeals Panel convened and appeals heard

**Summer Term 2021**

- Schools arrange induction days, parents meetings to prepare for September start.

