

Transcription of How to Zoom Eng.

Hello, this is Meirion Owen from the Community Wellbeing Team in Conwy County Borough Council, I'm going to try and show you how to use Zoom, Join Zoom and use the buttons around the side of the screen to make your experience better.

This is only going to be on desktops and laptops, devices like mobile phones, tablets use a different method of doing things and hopefully I'll do a video about them soon. So here we go.

The first thing I need to say is, you need to make sure if you're going in through the internet browser you will need to have one of these four. That's Google Chrome, that's Mozilla Firefox, Safari or Microsoft Chromium Edge. Only those four work through the internet browser.

I'll show you how to go through to the internet browser now. You left click on your link to our meetings, and you will be taken there to your browser, I've already got the download of the app, so I need to cancel these, if you've already got the app then please open them through the app, but if you're just doing it through the browser you need to launch meeting and ignore that button or cancel it and then join from your browser.

It will ask you for your name, I've already put my name there, check I'm not a robot, it might ask you for a fire hydrant or a fire engine or traffic lights or tractor. Very American things, so make sure your familiar with American terms and things that they use.

And then you'll get into, uh if you click Join, and then you join audio by computer.

And there we are Hello Pero, and you're in.

The first thing you might need to look at is the bottom ribbon here and you can press mute, that means you won't be heard by anybody, if you've got any noise in the background, if you don't want to say anything. You can press mute.

If you want to start video, you can start video here and people then can see you, Hello.

If you don't want to do that, press stop video, make sure the red mark is down. Along the ribbon here you have a few buttons, you might use them for other things, for our Zoom things, you probably don't need to use them.

You can change it to full screen here, so it takes up the whole room.

And then you might, if your battery goes or your WIFI goes or something happens with IT as it does. You might be thrown out for whatever reason, if you are thrown out by mistake, then please I'll show you now how to get back in.

So you need to go back to your information, you could do it through your internet browser. So you could do Zoom.us, you then you look for join a Meeting and then you can copy and paste.

So you, press the left button down on your mouse, scroll along the numbers, right click along the grey numbers, go up to copy, press onto your internet browser, right click again in the box, and then you go to paste. Press join.

This time I am going to open through my app, because it will show you how to do Virtual Backgrounds.

Open again, this time it's asking me for a passcode, if I go back, and move that slightly, there is a passcode usually here, if there isn't a passcode don't worry about it won't ask you for one.

So do the same again, left click and move your cursor, that's a line like an I, and then on the grey part of it, then right click, copy, then left click there and then right click, doesn't want to work, so this time you go Ctrl on your keyboard and V and it will work.

Obviously, with iPads and iPhones, and Android phones and tablets it will work slightly differently.

Here we are, again it asks to Join with Computer Audio, click on the link there. There I am, Meirion, Hello Pero, sut wy ti? He can't hear me because I'm on mute, so I click unmute and I start video, it might take a while, it might take a long while, here we are, there, with Start video, you can click on the arrow and go up to choose virtual background or filter.

Here we are, I have no backgrounds but I should have filters, I, you, can change choose anyone of these, they change the colour slightly, you might have um, be in space or in a submarine. Like Pero you have got different type of Emojis, I personally have always wanted to be on the television, so let me get my head in the right place, there we are, click the x there. You might need to be in an awkward position for a while though, but it's ok and therefore you'll be on the telly, I can be famous now, which is all I wanted to be, when I was younger, maybe now as well.

If you click on here his time on the upper right hand side of the screen you will get a different view and this is something you might want to adjust slightly, depending on what you're doing. If you're doing Yoga, Tai chi, you might want to adjust the screen. If you're doing something else you might want to do a gallery view.

And there we are, at the moment that's it, you can get in there's a few more things you can do but we're not going to worry about that today.

Hopefully we'll see you soon on Zoom.

If you need any more help please contact us on the Community Wellbeing Team, the number should be on the Facebook page or the email we give to you.

Ok, take care bye.