

Mae'r ddogfen hon ar gael yn Gymraeg hefyd



Conwy Archive Service

Revised Fees and Charges April 2026

Copying Services

Licence to Use own Device – *The public may use their own device (with permission of the Archivist):*

- Single Digital Image – **60p**
- Daily Licence - **£12.00**
- Weekly Licence - **£30.00**
- Monthly Licence – **£50.00**
- Yearly Licence – **£80.00**

Digitisation Service:

Scans Sent by e-mail (Note: there is a limit of **10Mb per email**; for larger items a secure file transfer system will be used) - **£4.15 per image**.

*Exhibition quality reproduction can be commissioned at **£35.00 per hour** (charged to the nearest 15 minutes). This is subject to staff availability. Please discuss your requirements with a member of staff.*

Photocopies and Print-outs:

- A4 – Black and White – **60p**.
- A4 – Colour - **£1.20**.
- A3 – Black and White – **90p**.
- A3 – Colour - **£1.80**.

Microform Copies:

65p per A4 sheet

Copies Sent by Post:

*These will be charged at the price of reproduction plus current postage and packing. A minimum charge of **£5.00** for postage and packing will apply. Large orders will incur a service charge; please contact staff to discuss.*

Research Service and Service Charge

£40.00 per hour plus cost of reproduction and current postage and packing.

It is not always possible to undertake research projects. Where the Archivist declines, details of commercial research services will be offered.

Additional Professional Services Outside Core Public Access (e.g. Business Support)

£40.00 per hour

Reproduction and Filming Fees

Reproduction for commercial Purposes (**per image**):

- Publication runs 1-500 and any other commercial purpose - **£20.00**.
- Publication runs 501-1,000 - **£50.00**.
- Publication runs 1,001-3,000 - **£80.00**.
- Publication runs 3,001-9,000 - **£120.00**.
- Publication runs 9,000+ - **£170.00**.
- E-book supplement - **£15.00**.

Filming charge on Archive premises:

£35.00 per hour.

Television Broadcast Fees:

One Broadcast:

- **£80.00.**

5 Digital Broadcasts and / or 35 days of web-streaming:

- **£105.00.**

5 Years Broadcasting on Analogue, Digital, Web Streaming and / or DVD use and Publicity:

- **£120.00.**

10 Years Broadcasting on Analogue, Digital, Web Streaming and / or DVD use and Publicity:

- **£150.00.**

15 Years Broadcasting on Analogue, Digital, Web Streaming and / or DVD use and Publicity:

- **£200.00.**

In perpetuum use on Analogue, Digital, Web Streaming and / or DVD use and Publicity:

- **£350.00.**

Talks to Groups and Societies

The Archive Service welcomes group visits by special arrangement with the Archivist. **School group visits will be free** and donations welcomed and encouraged from other groups.

Merchandise

Tote Bags:

- **£5.99 each.**

Mug:

- **£6.99 each.**

Cards:

- **£1.99 each.**

5 Card Bundle:

- **£8.00.**

Mug and Tote Bag Bundle:

- **£12.00.**

All prices are inclusive of VAT, which will be charged at the appropriate rate, if applicable.