Yr Amgylchedd, Ffyrdd a Chyfleusterau,
Swyddfeydd Mochdre,
Conway Road,
Mochdre,
LL28 5AB
Adain Gwaith Stryd

Environment, Roads and Facilities,
Mochdre Offices,
Conway Road,
Mochdre,
LL28 5AB
Street Works Section

EEPennaeth Amgylchedd ac Isadeiledd / Head of Environment and Infrastructure
Pennaeth Gwasanaeth / Head of Service - Geraint Edwards, BEng(Hons) CEng FICE

Ffôn/Tel: (01492) 575 437 **Ffacs/Fax:** (01492) 575454 **E-bost/E-mail**: gwaithstryd@conwy.gov.uk / streetworks@conwy.gov.uk

Cais am Waharddiad Dros Dro trwy Rybudd:

Llenwch y ffurflen sydd wedi ei hamgáu a marciwch leoliad a maint y gwaharddiad sydd ei angen arnoch yn glir ar gynllun. A wnewch chi nodi'r gofynion a ganlyn:

Bydd angen o leiaf **20 diwrnod gwaith** i brosesu'r gwaharddiad.

Codir £583.00 am **bob** Rhybudd. Mae hyn yn talu'r **costau gweinyddol a chyfreithiol yn unig**. Cytunir ar y costau'n genedlaethol. Anfonir anfoneb atoch wedyn. Rhaid cynnwys archeb swyddogol gyda'ch cais.

Cyfrifoldeb yr ymgeisydd ydi sicrhau bod arwyddion digonol a phriodol i ddangos y gwaharddiad a'r llwybrau teithio eraill. Mae'n rhaid cael cwmni cymwys i osod yr arwyddion a rhaid darparu rhestr o'r arwyddion i'r Awdurdod eu cymeradwyo.

Rhaid gosod arwyddion ymlaen llaw i rybuddio am y gwaharddiad 7 niwrnod cyn i'r gwaharddiad ddod i rym.

Mae'n rhaid i'r ymgeisydd roi gwybod i drigolion neu fusnesau yn yr ardal a fydd yn cael eu heffeithio gan y gwaharddiad, a chanfod unrhyw anghenion arbennig. Mae'n rhaid anfon copi i'r Awdurdod hefyd.

Os oes angen, mae'n rhaid sicrhau bod cerbydau Argyfwng yn cael mynediad i'r safle yn ystod cyfnod y gwaharddiad. Bydd yr Awdurdod yn rhoi gwybod i'r Gwasanaethau Brys am y gwaharddiad.

Dylid sicrhau mynediad i gerddwyr trwy gydol cyfnod y gwaharddiad, oni bai fod amgylchiadau eithriadol. Mae'n rhaid i chi nodi'r rhain ar eich ffurflen gais.

Os yw'r ffordd i'w chau ar lwybr bws, yr Ymgeisydd fydd yn gyfrifol am y trefniadau angenrheidiol eraill gyda'r cwmnïau bysiau (trwy Adran Cludiant CBSC: 01492 575450) ac am unrhyw gostau'n gysylltiedig â hynny..

Bydd angen tystiolaeth ar yr Awdurdod fod gennych **Yswiriant Atebolrwydd Cyhoeddus hyd at £5 miliwn.**

Mae eich gwaharddiad am **uchafswm o 3 diwrnod**. Bydd y cyfnod 3 diwrnod yn dechrau o'r dyddiad dechrau a nodir ar eich cais. Pe baech angen cyfnod gwahardd hirach na 3 diwrnod, bydd rhaid i chi gael 'Gorchymyn'.

Os bydd gennych unrhyw gwestiynau pellach, mae croeso i chi gysylltu â Stephen Daly ar 01492 575426

Application for a Temporary Prohibition by Notice:

Please complete the attached form and mark clearly on a plan the location and extent of the prohibition you require. Note the following requirements:-

1 Allow a minimum of **20 working days** to process the prohibition.

2 There is a cost of £583.00 **for each** Notice, this covers the **administrative and legal costs only**. Costs are nationally agreed, you will be invoiced for this amount at a later stage. You must include an official order with your application.

3 **The Applicant is responsible for ensuring that there is adequate and appropriate signage of the prohibition and diversionary routes**. This signage must be carried out by a competent body and a signing schedule must be provided to the Authority for approval.

Signing giving advance warning of the prohibition must be in place 7 days before the prohibition takes effect.

4 The Applicant is required to inform any residents or businesses within the affected area that will be affected by the prohibition, and identify any special needs. A copy must also be provided to the Authority.

5 If required, a provision to allow access for Emergency vehicles must be made on site for the duration of the prohibition. The Authority will be informing the Emergency Services of the prohibition.

6 Pedestrian access should be maintained during the prohibition period unless there are exceptional circumstances, which must be detailed on your application form.

7 If the closure is on a bus route, the Applicant will be responsible for organising the necessary alternative arrangements with bus companies (via CCBC Transport department: 01492 575450) and for any associated costs incurred.

8 The Authority requires evidence of **Public Liability Insurance to the value of £5 million**.

9 Your prohibition is subject to a **maximum period of 3 days**. With the 3-day period starting from the start date stipulated upon your application. If you require a period of greater than 3 days a prohibition by 'Order' is required.

If you have any queries please contact Stephen Daly on 01492 575426

MAE'R DDOGFEN HON AR GAEL MEWN PRINT BRAS / THIS IS AVAILABLE IN LARGE PRINT

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CAIS AM ORCHYMYN TRAFNIDIAETH DROS DRO
DEDDF RHEOLI TRAFNIDIAETH FFYRDD 1984, ADRAN 14

APPLICATION FOR A TEMPORARY TRAFFIC ORDER
ROAD TRAFFIC REGULATION ACT 1984, SECTION 14

MANYLION Y CAIS/ APPLICATION DETAILS		
Enw Cyswllt (PRIF LYTHRENNAU)		**Contact Name (BLOCK CAPITALS)**
Cwmni		**Company**
Cyfeiriad Anfoneb		**Invoice Address**
Rhif Archeb (RHAID cynnwys hwn)		**Order Number (MUST be included)**
Rhif Ffôn y Swyddfa		**Office Number**
Rhif Ffôn Symudol		**Mobile Number**
Rhif ffôn mewn argyfwng / tu allan i oriau agor arferol		**Emergency / Out of hours Number**
Rhif Ffacs		**Fax Number**
E-bost		**E-Mail**
Llofnod		**Signed**
Manylion y Contractwr Arwyddion		**Signing Contractor Details**
Enw'r Ffordd ac USRN		**Name Of Road and USRN**
Cyfeirif y gwaith (os yw'n waith gwasanaethau)		**Works reference** (if utility works)
Cyfeirnod Grid		**Grid Reference**
Rheswm am y Gwaharddiad Dros Dro		**Reason For Temporary Prohibition**
Dyddiad y Cyfyngiad	Rhwng: From: A: To:	**Dates Of Restriction**
A fydd y cyfyngiad yn berthnasol tu allan i oriau gwaith? Nodwch yr amseroedd		**Will Restriction Apply Outside Working Hours? Specify Times**
Ticiwch y bocs os NA fydd mynediad ar gael :	i gerddwyr ☐ pedestrians i Wasanaethau Brys ☐ Emergency Services	**Tick box if access will NOT be maintained for:**
Sylwadau Ychwanegol (e.e. yw'r ffordd ar lwybr bws?)		**Additional Comments** (e.g is road part of a bus route?)

COFIWCH GYNNWYS CYNLLUN Y LLEOLIAD! Edrychwch ar y Nodiadau Canllaw i gael rhagor o wybodaeth *Rhaid cynnwys archeb swyddogol gyda phob cais.*	**INCLUDE LOCATION PLAN!** Please refer to Guidance Notes for further information *Any requests must be accompanied by an official order.*

RHESTR O BETH FYDD EI ANGEN   YOUR CHECK LIST

Rydym angen o leiaf 10 diwrnod gwaith i brosesu eich ffurflen gais ar ôl ei derbyn.

We require a minimum of 10 working days to process your application from the date of receipt.

Bydd rhywfaint o oedi os na fydd pob un o'r eitemau isod yn cael eu hanfon at Gwaith Stryd:

However, if all the elements detailed below are not returned to Street Works there will be some delay:

I'w cynnwys wrth wneud cais:		*For inclusion at time of application:*
Cwblhawyd y Ffurflen Gais	☐	Application form completed
Cynllun y safle wedi'i gynnwys	☐	Location plan enclosed
Amgaewyd siec neu rhoddwyd Rhif Archeb Brynu	☐	Cheque enclosed or Purchase Order Number provided
Amgaewyd copi o yswiriant Atebolrwydd Cyhoeddus	☐	Copy of Public Liability insurance enclosed

Gofynion eraill ar ôl gwneud y cais:		*Other requirements for after application is made:*
Darparwyd copi o'r atodlen llofnodi	☐	Copy of signing schedule provided
Darparwyd copi o'r llythyrau	☐	Copy of letter drop provided
Trefnwyd gyda'r cwmnïau bysiau ac Adran Cludiant CBSC *(os yw'n berthnasol)*	☐	Arrangements made with bus companies & CCBC Transport *(if applicable)*