

Yr Amgylchedd, Ffyrdd a  
Chyfleusterau  
Swyddfeydd Mochdre,  
Conway Road,  
Mochdre,  
LL28 5AB.



Environment, Roads and  
Facilities

Mochdre Offices,  
Conway Road,  
Mochdre,  
LL28 5AB.

Adain Gwaith Stryd

CYNGOR BWRDEISTREF SIROL  
COUNTY BOROUGH COUNCIL

Street Works Section

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**CAIS am Drwydded i Reoli Gadael  
Defnyddiau Adeiladu a Rhwystrau ar  
Strydoedd o dan Ddeddf Priffyrdd 1980.**

**APPLICATION for a Licence for the  
Control of Deposits of Building Materials  
and Obstructions in Streets in accordance  
with the Highways Act 1980**

| ADRAN 1<br>PERCHENNOG Y RHWYSTR BWRIEDIG                                       |            | SECTION 1<br>OWNER OF PROPOSED DEPOSIT                                       |                              |
|--|------------|--|------------------------------|
| Enw a Chyfeiriad y Perchennog<br>Name & Address of Owner                       |            | Enw a Chyfeiriad y Cwsmer<br>Name & Address of Client                        |                              |
| Ffôn/Tel:  | Ffacs/Fax: | Ffôn/Tel:  | Ffacs/Fax:                   |
| ADRAN 2<br>COFRESTRU RHWYSTR "RHAN N"(LLE<br>BYDD Y GWAITH A DISGRIFIAD OHONO) |            | SECTION 2<br>PART N REGISTRATION OF DEPOSIT<br>(LOCATION & DESCRIPTION)      |                              |
| Dyddiad Dechrau (Gosod y<br>Rhwyrstr)<br>Start Date (Deposit Placed)           |            | Dyddiad Gorffen<br>(Symud y Rhwystr)<br>Completion Date<br>(Deposit Removed) |                              |
| Enw / Rhif yr Eiddo<br>Property Name / Number                                  |            |  |                              |
| Enw'r Stryd<br>Street Name   |            |  |                              |
| Tref<br>Town   |            |  |                              |
| Cod Post<br>Post Code  |            |  |                              |
| Ardal y Rhwystr<br>Area of Deposit   |            |  |                              |
| Priffordd<br>Carriageway   |            | Palmant<br>Footway   |                              |
|  |            | Tir ymyl y ffordd<br>Verge   |                              |
|  |            |  | Llwybr Beicio<br>Cycle Track |
| Rhif Grid A.O. (8 Ffigur)<br>O. S. Grid Reference (8 Figures)                  |            |  |                              |
| Math o Rwystr<br>Type of Deposit / obstruction                                 |            |  |                              |
| Arwyddion, Golau a Gwarchodau<br>Signing, Lighting & Guarding                  |            |  |                              |

**AT DDEFNYDD YR AWDURDOD PRIFFYRDD YN UNIG / FOR HIGHWAY AUTHORITY USE ONLY**

|  |                                 |   |                                  |
|--|---------------------------------|---|----------------------------------|
| AMODAU SY'N BENODOL I'R SAFLE<br>SITE SPECIFIC CONDITIONS                  |                                 |   |                                  |
| YR HAWL I OSOD /<br>ADAEL  | <b>CYMERADWYWD<br/>APPROVED</b> | <b>NI CHYMERADWYWD<br/>NOT APPROVED</b> | PERMISSION FOR THE<br>DEPOSIT IS |
| LLOFNODWYD AR RAN YR AWDURDOD /<br>SIGNED ON BEHALF OF THE AUTHORITY:..... |                                 | DYDDIAD /<br>DATE:.....                 |                                  |

*Mae'n rhaid ailgyflwyno unrhyw newid i fanylion y gwaith bwriedig  
Any changes to your proposed work or dates must be re-submitted.*

| ADRAN 3 – INDEMNIAID AC<br>YSWIRIANT  | SECTION 3 – INDEMNIFICATION &<br>INSURANCE   |
|---|--|
| <p><b>Tystysgrif Indemniad Yswiriant:</b></p> <p>Dylai'r indemniad a roir gan y Polisi fod dim llai na <b>£5,000,000</b> ar gyfer unrhyw un ddamwain neu unrhyw un hawliad.</p> <p>Rwyf/rydym yn tystio trwy hyn fy mod / ein bod yn dal y polisi a enwir isod efo:</p> | <p style="text-align: center;"><b>Insurance Indemnity Certificate:</b></p> <p>The indemnity provided by the Policy should not be less than <b>£5,000,000</b> for any one accident or any one claim.</p> <p>I/we hereby certify that I / we hold the under mentioned policy with:</p> |
| <b>Enw'r Cwmni Yswiriant:</b>   | <b>Name of Insurance Company:</b>  |
| <b>Rhif Polisi:</b>   | <b>Policy No:</b>  |
| <p>Mae angen i'r ymgeisydd ddangos tystiolaeth bod y polisi yswiriant mewn grym am gyfnod y gwaith i gyd.</p>   | <p>The applicant is required to produce proof that the insurance policy is in force for the duration of the works.</p>   |

| ADRAN 4 - CYNLLUNIAU  | SECTION 4 – PLANS   |
|---|---|
| <p><b>Rhaid</b> i'r cynlluniau a ganlyn gael eu cyflwyno efo'r cais hwn.</p> <ol style="list-style-type: none"> <li>Cynllun y safle lle bwriedir Gosod y Defnyddiau neu Rwystr (1:500).</li> <li>Cynllun yn dangos lleoliad y safle mewn perthynas â'r ardal gyfagos (1:2500).</li> </ol> | <p>The following plans <b>must</b> be submitted with this application:</p> <ol style="list-style-type: none"> <li>Plan showing the proposed siting of the Deposit of Material or Obstruction (1:500).</li> <li>Location plan showing the site location in relation to its surroundings (1:2500).</li> </ol> |

| ADRAN 5 - DATGANIAD   | SECTION 5 – DECLARATION  |
|---|--|
| <p>Rwyf / Rydym yn cytuno i gydymffurfio â phob amod o'r drwydded hon a roddwyd i mi /ni gan Gyngor Bwrdeistref Sirol Conwy.</p> <p>Mae tâl o £97 efo hwn, i dalu am gost y Drwydded.</p> <p>Rhif y Siec/Archeb Bost:</p> | <p>I / We agree to abide by all the conditions laid down in this Licence by Conwy County Borough Council.</p> <p>I enclose a fee of £97</p> <p>Cheque/Postal Number:</p> |
| <p>Llofnodwyd _____</p> <p>Dyddiad _____</p>  | <p><b>Signed</b></p> <p><b>Dated</b></p>   |

**Please return this application form to the Street Works Section**

**YOU ARE REQUIRED TO READ THE CONDITIONS**

## STANDARD CONDITIONS FOR DEPOSIT OF MATERIAL OR OBSTRUCTION ON THE HIGHWAY

1. Under Section 171 of the Highways Act 1980, a person may (with the consent of the Highway Authority) temporarily deposit building materials, rubbish or other obstructions within a street that is highway maintainable at the public expense.
  2. The obstruction shall be positioned as directed by the Highway Authority and agreed by the respective Divisional Engineer of the Department or other authorised Officer, so as to ensure the minimum of inconvenience to the passage of traffic both vehicular and pedestrian.
  3. The Licensee shall give the County Borough Council sufficient notice for the deposit of Material or obstruction on the highway, and must complete and submit the Part N in section 2 of the application form. Any amendments should be acknowledged by resubmitting section 2, giving seven days notice prior to the start date.
  4. The applicant will indemnify and keep indemnified the County Borough Council and/or National Assembly for Wales against all distress, actions, proceedings, claims, demands, costs, damages and expenses which may be levied, brought or made against it by reason of any matter which may arise directly or indirectly as a result of this permission and shall effect a policy of insurance to cover such risks and the amount of such insurance to be for a minimum of £5 million for any one claim and a copy of the certificate must be produced before the notice will be issued.
  5. Where more than one deposit is on the highway at any one time, each deposit shall be positioned as closely as possible to each other, but not so as to obstruct access to any premise unless the written consent of the occupier of those premises has been obtained.
  6. **The Licensee or his representative must ensure the operator is appropriately qualified to operate any equipment.**
  7. The Licensee must observe and enforce: The Code of Practice "Safety at Street Works and Road Works" and Chapter 8 of the Traffic Signs Manual which gives practical guidance on the safe signing, lighting and guarding of temporary works on the Street as required by Section 65 of the New Roads and Street Works Act 1991 and any amendments thereof. Particular regard to the needs of people with disability is required, **and compliance with any HSE requirement.**
  8. If the works require the use of Traffic Management the Licensee should contact the Street Works Department prior to the start of the works.
  9. No deposit, when standing in the highway, shall contain any inflammable, explosive, noxious or dangerous material or any material which is likely to putrefy or which otherwise is, or is likely to become a nuisance to users of the highway.
  10. No deposit shall be used in such a way that any of its contents fall onto the highway or that there is an escape of dust from the contents of the deposit when standing in the highway.
  11. All deposits shall be properly disposed of and the highway where the deposits have been deposited shall be left in a clean and tidy condition on the expiration of this permission.
  12. **Please include with your application a payment of £100.00 (vat exempt).** Cheques made payable to Conwy County Borough Council. This covers the administration costs of £50.00 and the inspection costs of £50.00.
  13. One sample inspection made under the New Roads And Street Works Act 1991 will be undertaken; once the deposit or obstruction has been removed. These are charged at a nationally agreed sum of £50.00 each.
  14. The applicant will be held liable for any damage to the highway structure and/or Statutory Undertakers apparatus resulting from the deposit of material or obstruction on the highway and the actual costs of making good any damage will be charged by the County Borough Council. Access to utility apparatus must be maintained.
  15. If the inspection is found to be defective the licensee shall pay to the Authority the nationally agreed sum of £47.50 for each inspection carried out. The defect inspection regime is as follows:-
    - (i) D1 - a joint inspection by the Licensee and the Authority to determine the nature of the failure and what remedial works need to be carried out (Licensee must make contact with inspector within 10 working days from notification, or D1 will fail and another D1 will automatically be generated and charged);
    - (ii) D2 - whilst remedial works are in progress;
    - (iii) D3 - when remedial works have been completed.
  16. The Licensee must also complete and submit Section 6 of the application form to inform us immediately of the date when the deposit or obstruction is removed from the highway.
- N.B.** Section 171 makes it an offence for any person to contravene any condition subject to which consent is given to him in writing by the Highway Authority and any offender will be liable to a fine not exceeding £10 in respect of each day on which the contravention or failure occurs.