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| --- |
| **Version: 5 /11th April 2020** |
| Public Health Wales (PHW) published advice on the 8th April 2020 in relation to COVID-19: Infection Protection Control (IPC) and Supplementary Advice for Social Care Settings.   * <https://phw.nhs.wales/topics/latest-information-on-novel-coronavirus-covid-19/information-for-healthcare-workers-in-wales/advice-on-ppe-guidance-implementation/> * <https://phw.nhs.wales/topics/latest-information-on-novel-coronavirus-covid-19/information-for-healthcare-workers-in-wales/supplementary-advice-on-the-use-of-ppe-in-social-care/>   Previous guidance the use of Personal Protective Equipment during the Covid-19 pandemic is rapidly evolving, the latest release from Welsh Government was updated on **7th April 2020** which can be found on   * <https://www.gov.uk/government/publications/wuhan-novel-coronavirus-infection-prevention-and-control/covid-19-personal-protective-equipment-ppe#summary-of-ppe-recommendations-for-health-and-social-care-workers>   The requisition process has been updated to reflect these change. Further updates may be made as new guidance emerges**.** |

**This form should be used to request PPE for a whole organisation for 7 days. To be sent to** [**PPE@conwy.gov.uk**](mailto:PPE@conwy.gov.uk) **by 10am every Monday.**

**SECTION 1 Provider Details**

|  |  |  |
| --- | --- | --- |
| **Name of Provider** |  | |
| **Type of Provider** | Registered Service CIW☐ Personal Assistant ☐  Non Registered Provider(not registered by CIW) ☐ | |
| **Email Address** |  | |
| **Telephone Number** |  | |
| **Requested by** |  | |
| **Authorised by** |  | |
| **Date** |  | |
| **Are you providing direct care within 2m to an individual in a care home or in their own home?** | | **Yes** ☐ **No**☐ |

|  |
| --- |
| **2. Guidance Confirmation** |

|  |  |  |
| --- | --- | --- |
|  | **Yes** | **No** |
| Have you read the guidance above? | **☐** | **☐** |
| Can you confirm which parts of the guidance do you consider to be applicable to your setting? From Table 2 or Table 4. | | |
|  | | |

**3. Current Stock Levels**

|  |  |
| --- | --- |
| **Item** | **Number in current stock** |
| **Gloves** |  |
| **Masks** |  |
| **Aprons** |  |
| **Re-usable eye protection** |  |

|  |  |  |
| --- | --- | --- |
|  | **Yes** | **No** |
| **Are you able to access your own stock?** | **☐** | **☐** |

**4. PPE Request** (Please request only what you need for a 7 day supply)

|  |  |
| --- | --- |
| **Item** | **Number requested** |
| **Gloves** |  |
| **Masks** |  |
| **Aprons** |  |
| **Re-usable eye protection** |  |

|  |
| --- |
| **Please specify how you have calculated the request above (Max of 7 day supply)** |
|  |
| **Please specify how you have taken into account the sessional use of single use of masks and goggles** |
|  |

**Enquiries can be made to: Conwy County Council**

**Business Hours - Tel: 01492 576337**

**OR**

**Out of Hours –0300 1233079**

**Please email your requisition to** [**PPE@conwy.gov.uk**](mailto:PPE@conwy.gov.uk)